How to Maintain Your APRP Certification

APRP® Accredited Payments Risk Professional

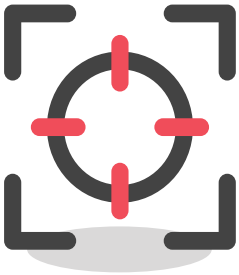
epcor® Electronic Payments Core of Knowledge

Certification Period

- January 1st of the year following your exam
- Valid for **5 years**

Continuing Education Credits (CECs) Required to Renew Certification

- Must earn **60 CECs** over the 5-year certification period
- **GOAL is 12 CECs per year!**
- Maximum of 20 CECs may be reported in a single year



Ways to Earn CECs

- In-person training events, including conferences
- Webinars
- Web-based learning systems, such as EPCOR's *Electronic Resource License*
- EPCOR & Nacha committees

EPCOR's Online Store Nacha's Events

Reporting Your CECs

- **Report annually by March 31st**
- Reported CECs are earned January 1 – December 31 of the previous year
- Reporting fee & instructions can be found here
- You are not required to submit supporting documentation with the CEC reporting form. However, for audit purposes, you must retain records documenting your CEC activity for 3 years following the date reported. Examples of acceptable documentation include certificates of completion, training handouts noting date and length of program, copies of registration forms, etc.

For more detailed information on maintaining your accreditation, download the APRP Continuing Education Credits Reporting Guidelines.

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Tracking APRP CECs

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Year 1: to

Certification Area	Activity/Event Title	Date	Credits
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
		Total CECs:	0.0

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Year 2: to

Certification Area	Activity/Event Title	Date	Credits
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
		Total CECs:	0.0

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Year 3: to

Certification Area	Activity/Event Title	Date	Credits
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
		Total CECs:	0.0

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Year 4: to

Certification Area	Activity/Event Title	Date	Credits
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
		Total CECs:	0.0

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Year 5: to

Certification Area	Activity/Event Title	Date	Credits
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
Choose One...			
		Total CECs:	0.0

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